

**Approved minutes of Minutes of the Annual Lydlinch Parish Council Meeting held on 16<sup>th</sup> May 2016 commencing at 7pm.**

**Present Councillors:** Mr C May (Chairman ), Mrs Z Cheetham, Mrs G Tite , Mr L Tuffin & Mr J Worth.

T Watson (Clerk)

**In attendance**

There were no members of the public in attendance.

W Batty-Smith (North Dorset Dist. Cllr) and P Batstone (Dorset County Cllr.) were in attendance.

**1. To elect a Chairman and receive the declaration of office.**

**RESOLVED:** Mr C May was nominated, seconded and duly elected, the declaration of office was signed.

**2. To elect a Vice- Chairman and receive the declaration of office.**

**RESOLVED:** Mr P Bovenizer was nominated, seconded and duly elected, the declaration to be signed at a later date.

**3. Democratic period (For public comments).**

None.

**4. To receive apologies.**

Had been received in advance of the meeting from Mr P Bovenizer & Mr T Frizzle

**5. Declarations of interest.**

None.

**6. To approve the minutes of the meeting - held on 21<sup>st</sup> March 2016.**

**RESOLVED:** The minutes of the meeting having previously been circulated to Councillors were approved and signed by the Chairman.

**7. Planning**

**a) Response to NDDC planning consultations.**

2/2016/0367/VARIA Variation of Condition Nos. 13 and 16 of Planning Permission No. 2/2015/0794/FUL to delay the implementation of the access and visibility splays from prior to commencement to prior to the occupation of the development for the security of the site. Hagsplay Ltd Holwell Road Kings Stag Dorset DT10 2BA.

**RESOLVED:** Response made under delegated terms in conjunction with standing order 15b. xv . To object to the application on the grounds that any variation in the original application 2/2015/0794/FUL conditions 13 & 16 would compromise highways safety, as the conditions were put in place on those grounds. Members are very disappointed that the conditions were not adhered to prior to commencement of construction and that no enforcement action has been taken to resolve this omission. Further to this members feel that the reason for variation of site security is not valid as there is 24 hour occupation of the site in the mobile home.

Members therefore most strongly request that all the conditions in conjunction with the original application are not varied and are put in place prior to any occupation of any the dwellings on the site.

In conclusion members feel that and variation of the original conditions raises the question as to why the conditions were put in place originally and if the conditions are not implemented this in effect makes a mockery of the planning system in general.

**b) Recent decisions of NDDC Development Management Committee.**

2/2016/0142/HOUSE Erect 1 No. two storey extension and new conservatory.  
(Demolish existing single storey extension and conservatory). Manor Cottage Holebrook Lane Lydlinch Dorset DT10 2JA. Mr N Lilly. Permission granted

**c) Appeals and matters of report from previous applications.**

None.

**d) Subsequent to residents' observations to make representation to NDDC regarding possible application requirement for car sales business at Vale Farm.**

**T Frizzle**

The residents comment regarding the number of cars and car transporters accessing Vale Farm were noted.

**RESOLVED:** It was proposed and agreed to make representation to NDDC regarding possible application requirement for car sales business at Vale Farm.

**e) To reply to the response from S Clarke NDDC regarding a planning enforcement issue.**

**C May**

**RESOLVED:** It was proposed and agreed to write to NDDC chief executive and request a meeting with him and one of his officers regarding regarding the planning enforcement issue in conjunction with application 2/2015/0794/FUL

**f) Planning matters of report.**

2/2016/0406/NMA non material amendment(s) Following grant of planning permission: 2/2015/0794/FUL to allow brick soldier courses over window heads on both storeys to replace reconstituted stone lintels & reconstituted stone sills removed. Decision Approve

**APPLICATIONS NOT SUBJECT TO PUBLIC CONSULTATION**

2/2016/0568/DOC Discharge of Condition Nos. 3 - Materials (samples for approval); 4 - Joinery Details; and 5 - Foundations and car park construction; following grant of Planning Permission No. 2/2015/0283. Valentine Cottage, Main Road, Lydlinch, DT10 2HZ. Applicant: Mr D Keen

2/2016/0569/DOC Discharge of Condition Nos. 3 - Materials (samples for approval); and 4 - Joinery Details; following grant of Listed Building Consent No. 2/2015/0284. Valentine Cottage, Main Road, Lydlinch, DT10 2HZ . Applicant: Mr D Keen

**8. To receive Parish Councillors views.**

None.

**9. To receive Dorset District Councillors reports.**

W Batty-Smith gave an update on the progress of the Tri-Council merger and the change to all electronic planning consultation.

**10. To receive the Dorset County Councillors report.**

None.

**11. Review of delegation arrangements to committees, sub-committees, staff and other local authorities.**

The parish council does not delegate any of its duties to other local authorities. The Clerk has no delegated powers and the delegation arrangements for minor planning applications are laid out in Standing order 15b xv).

**RESOLVED: A Review of delegation arrangements to committees, sub-committees, staff and other local authorities.**

**12. Review of the terms of reference for committees.**

**RESOLVED: The Parish Council has no sub-committees**

**13. Appointment of members to existing committees.**

**RESOLVED: There are no existing committees.**

**14. Appointment of any new committees in accordance with standing order 4.**

**RESOLVED: Not to appoint any new committees in accordance with standing order 4.**

**15. Review and adoption of appropriate standing orders and financial regulations.**

Members have personal copies of the Standing orders. The Clerk advised that there had been no changes to the standing orders and financial regulations during the year 15/16.

**RESOLVED: A Review of appropriate standing orders and financial regulations was carried out.**

**16. Review of arrangements, including any charters and agency agreements, with other local authorities and review of contributions made to expenditure incurred by other local authorities.**

**RESOLVED: That no charters or agency agreements are in place**

**17. Review of representation on or work with external bodies and arrangements for reporting back.**

**RESOLVED: A review of representation on or work with external bodies and arrangements for reporting back was carried out. Mr C May is the DAPTC representative and Mrs Z Cheetham & Mr T Fizzle are on the Hooper Hall Management Committee. It was agreed that reporting back would be done via Parish Councillors views.**

**18. To make arrangements with a view to the council becoming eligible to exercise the general power of competence in the future.**

It was noted that the Council is eligible in terms of the proportion of elected members and the Clerks SILCA qualification. However the Clerk needs to add the module to her SILCA qualification.

**19. Review of inventory of land and assets including buildings and office equipment.**

The additions to a value of £900.00 were noted. There were no disposals.

**RESOLVED: A review of inventory of land and assets including buildings and office equipment was carried out.**

**20. Confirmation of arrangements for insurance cover in respect of all insured risks.**

The Clerk presented the policy for 2016.17 it was noted that the dog bins were not included as their value is equal to the £100 access.

**21. Review of the council's and/or staff subscriptions to other bodies.**

It was noted that the Parish Council currently subscribes to the DAPTC.

**RESOLVED: To subscribe to the DAPTC for the year 16.07.**

**22. Review of the council's complaints procedure.**

The Clerk advised that there had been no changes in terms of legislation or the Council's operations since adopting the current complaints procedure in May 2015.

**RESOLVED: A review of the council's complaints procedure was carried out.**

**23. Review of the council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998.**

The model publication scheme (Information Act 2000) has been previously approved by the Council. The purpose of this publication scheme is to show what classes of Council information are available routinely. A copy of the schedule is retained in the Clerk's office, the TC may decide to put the scheme on the web site. Any requests made under the freedom of information and data protection acts will be dealt with according to the model publication scheme. The Council has had no requests for information in conjunction with the freedom of information act in the last year.

**RESOLVED: That the Council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998 remain.**

**24. Review of the council's policy for dealing with the press/media.**

**RESOLVED: That the Council's policy for dealing with the press/media remain.**

**25. Determining the time and place of ordinary meetings of the full council up to and including the next annual meeting of full council.**

**RESOLVED: To accept the set dates, time & place of ordinary meetings of the Full Council for the year ahead as presented.**

**Correspondence: as detailed in annex 1a.**

From	Info	Action
NDDC elect Services	EU referendum notice	Noted

**Lydlinch Parish Council**  
**TheHub@Stalbridge**  
**Station Road**  
**Stalbridge DT10 2RG**  
**Tel: 01963 364276**  
**E.Mail: [lydlinchpc@gmail.com](mailto:lydlinchpc@gmail.com)**

DAPTC	New DAPTC star awards for councilor development	Noted
DCA	Invitation to North Dorset Community Network event	Noted
DAPTC	NALC parish sector 2025 survey	Noted
DAPTC	Invitation to PREVENT event	Members committed to trying to attend
DCC	Update on the reduction in rural bus services	Agreed to publicise Nordcat
DCC Highways	15.16 top 12 performance report	Noted
DCC	Draft mineral sites & waste plan 2016	Noted

**27. Finance.**

**a) To approve the accounts as presented in annex 1b. For payment.**

Clerk	salary April & May 2016	█
HMRC	tax & NI April & May 2016	£69.60
Stalbridge TC	Office services April & May 2016	£90.00
Community First	Insurance Premium 2016	£193.44

**RESOLVED: Proposed by C May seconded by G Tile and agreed that approval of the invoices as presented be made.**

**b) To receive the year-end financial report.**

The bank balance was noted and verified.

**RESOLVED: There was general agreement to accept the financial report as presented.**

**c) To appoint an internal auditor and approve the terms of reference and audit schedule.**

The Clerk advised that Mr Bedford is happy to do audit for a fee of £25 as last year.

**RESOLVED: There was general agreement to appoint Mr Bedford as the internal auditor of year 15.16.**

**28. Clerks report on matters arising.**

None.

**29. Date of the Next meeting** - The next Town Council meeting will be held on **Monday 27<sup>th</sup> June 2016**. All items for inclusion on the agenda must be received by the Clerk by 9.00am on Friday 17<sup>th</sup> June 2016.

There being no further business the Meeting closed at 7.25 pm.

Date...27/06/16

Signed.....  
 Chairman