

Date: 14th May 2018

NOTICE OF THE ANNUAL MEETING OF LYDLINCH PARISH COUNCIL

For the meeting to be held at The Hooper Hall above on **Monday 21st May 2018**
commencing after the Annual Parish Meeting at 7PM.

To transact the business as listed on the agenda below:

Please note that members of the public are welcome to attend all meetings of the Parish Council.

Signed



Clerk: Tracey Watson

AGENDA

Welcome to members of the public and introductions.

1. **To elect a Chairman and receive the declaration of office.**
2. **To elect a Vice- Chairman and receive the declaration of office.**
3. **Democratic period (For public comments).**
4. **To receive apologies.**
5. **Declarations of interest.**
6. **To approve the minutes of the meeting - held on 19th March**
7. **Planning**
 - a) **Response to NDDC planning consultations.**
2/2018/0447/OUT Develop land by the erection of up to 6 No. dwellings. (Outline application with all matters reserved). | Land At Goddards Farm B3143 - Blackrow Lane To Holwell Road Kings Stag Dorset. Mr D Ford c/o Symonds Sampson .
 - b) **Report of responses made under delegated terms in conjunction with standing order 15b xv.**
2/2018/0466/HOUSE Erect single storey extension (demolish existing conservatory) with raised decking. Create new vehicular access to highway, blocking up existing access. Mr T Lance
 - b) **Recent decisions of NDDC Development Management Committee.**
 - c) **Appeals and matters of report from previous applications.**
 - d) **Planning matters of report.**
8. **To receive Parish Councillors views.**
9. **To receive Dorset District Councillors reports.**
10. **To receive the Dorset County Councillors report.**
11. **To resolve the ongoing maintenance of an additional dog bin at Kings Stag**
C May
12. **To appoint a data protection Officer for Lydlinch Parish Council.**
13. **Review of delegation arrangements to committees, sub-committees, staff and other local authorities.**
14. **Review of the terms of reference for committees.**
15. **Appointment of members to existing committees.**
16. **Appointment of any new committees in accordance with standing order 4.**

17. Review and adoption of appropriate standing orders and financial regulations.
18. Review of arrangements, including any charters and agency agreements, with other local authorities and review of contributions made to expenditure incurred by other local authorities.
19. Review of representation on or work with external bodies and arrangements for reporting back.
20. To make arrangements with a view to the council becoming eligible to exercise the general power of competence in the future.
21. Review of inventory of land and assets including buildings and office equipment.
22. Confirmation of arrangements for insurance cover in respect of all insured risks.
23. Review of the council's and/or staff subscriptions to other bodies.
24. Review of the council's complaints procedure.
25. Review of the council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998.
26. Review of the council's policy for dealing with the press/media.
27. Determining the time and place of ordinary meetings of the full council up to and including the next annual meeting of full council.
28. To resolve if the Parish Councils wishes to certify itself exempt from an Annual Governance & Accountability return or submit its annual return to the external auditor for a limited assurance review for the financial period 17.18
29. Correspondence: as detailed in annex 1a.
30. Finance.
 - a) To receive notification of the NJC Clerks salary rise.
 - b) To approve the accounts as presented in annex 1b. For payment.
 - c) To receive the year-end financial report.
 - d) To approve the appointment of the internal auditor for 2017/2018 accounting period and review the terms of reference and schedule for the internal audit.
31. Clerks report on matters arising.
32. **Date of the Next meeting** - The next Town Council meeting will be held on **Monday 25th June 2018**. All items for inclusion on the agenda must be received by the Clerk by 9.00am on Thursday 4th June 2018.