

Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It **must** agree to B headed "Year ending 31 March 2019" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a re basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

County area (local councils and parish meetings only):

Financial year ending 31 March 2019

Prepared by (Name and Role):

Date:

| | £ | £ |
|--|------------------|--------------------------------|
| Balance per bank statements as at 31/3/19: | | |
| Current Account | <u>10,609.23</u> | 10,609.23 |
| Petty cash float (if applicable) | | 0.00 |
| Less: any unpresented cheques as at 31/3/19 (enter these as negative numbers) | | |
| cheque number | | |
| 560 | -71.80 | |
| 561 | -92.80 | |
| 562 | <u>-300.00</u> | |
| | | -464.60 |
| Add: any un-banked cash as at 31/3/19 | <u>0.00</u> | |
| | | <u>0.00</u> |
| Net balances as at 31/3/19 (Box 8) | | <u><u>10,144.63</u></u> |